



झारखंड सरकार

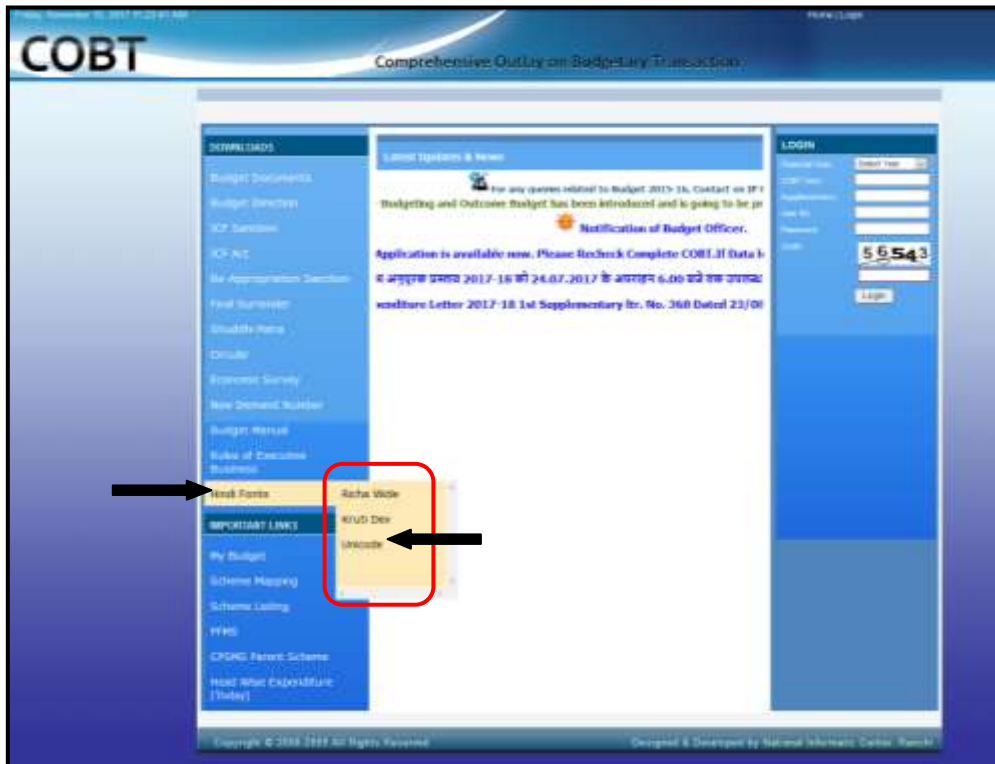
# How to Install Unicode Tool

Designed & developed by PMU, Planning-cum-Finance Department (Finance Division)

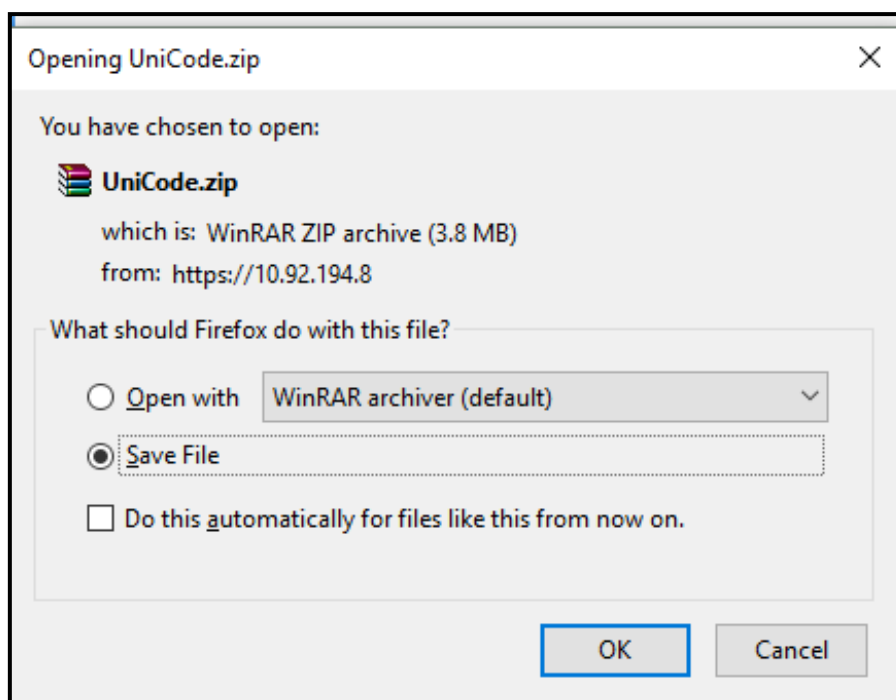
Technical support by NIC, Jharkhand (IFMS Group)

To Install the Unicode tool from Budget COBT site please follow the following steps:

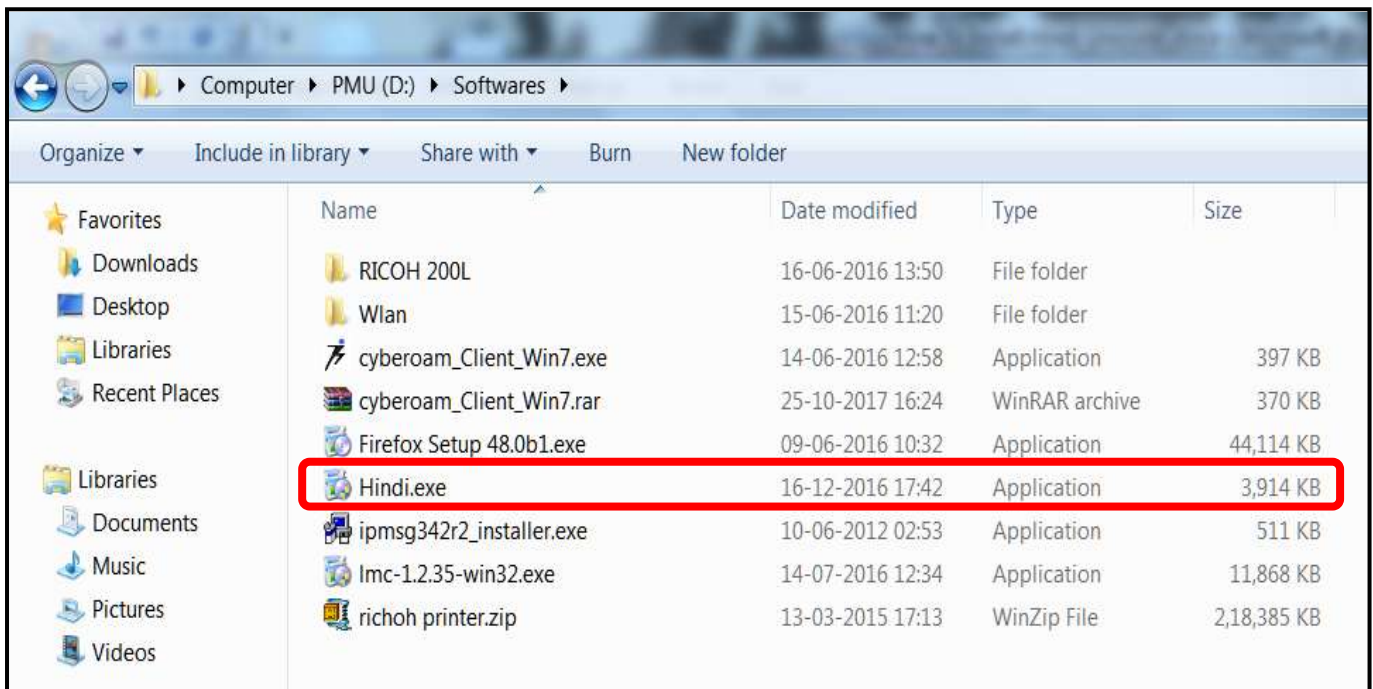
1. On the Home page of Budget COBT Click on **Hindi Fonts>Unicode**



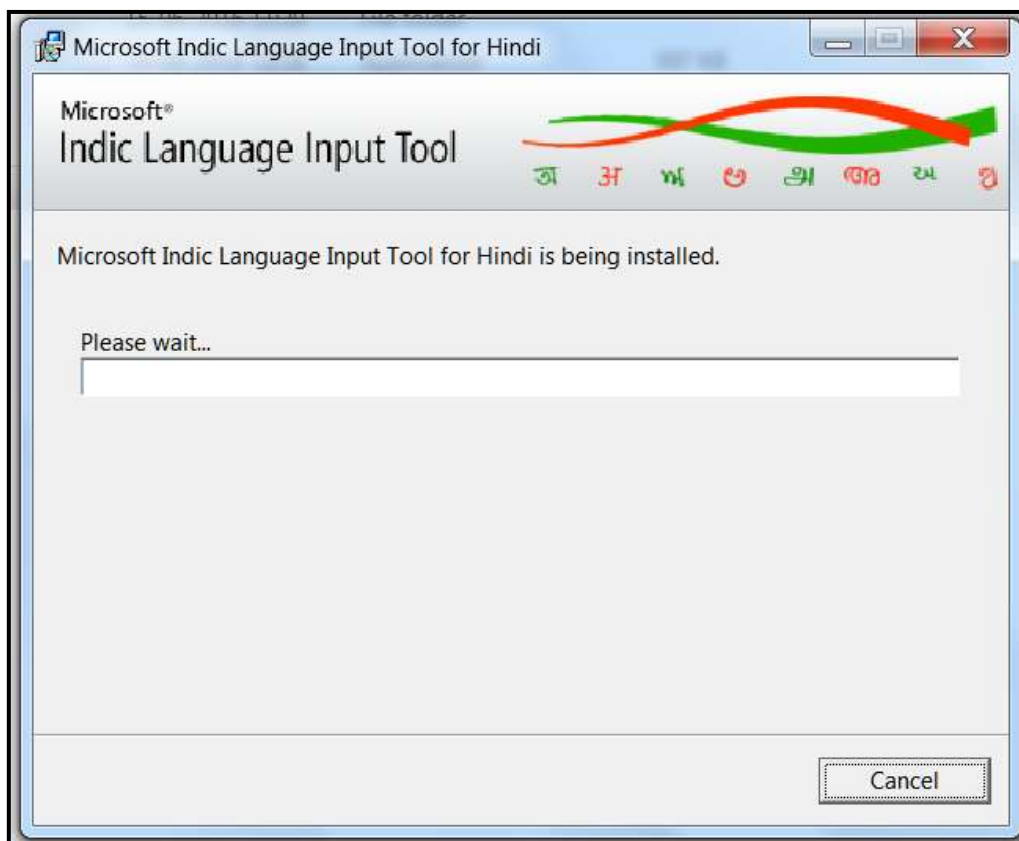
2. A window will pop up and ask to save or open the UniCode.zip file. Specify location of saving and select click save file. The installer file will be unzipped and saved on specified location.



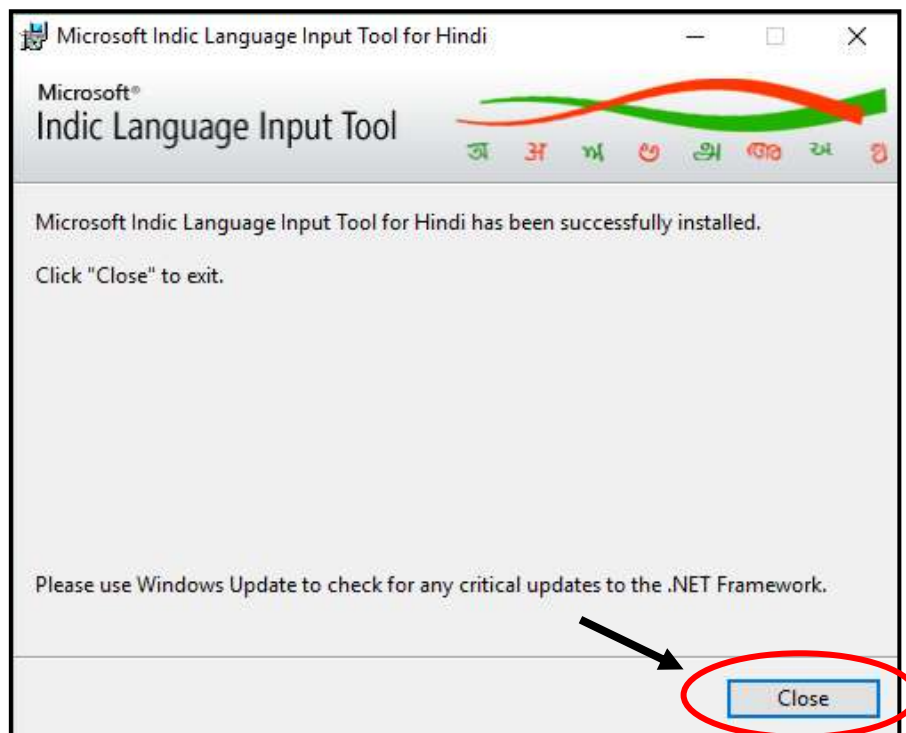
3. Open the folder where you chose to unzip the file and find Hindi.exe. Click to start the installation.



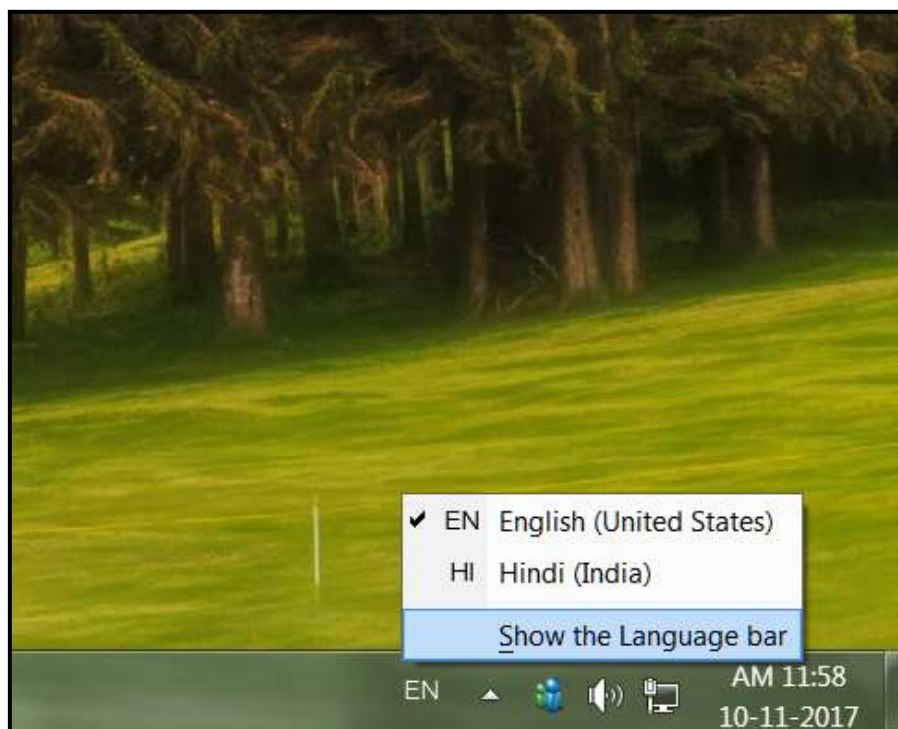
4. The installation will start. Wait till the installation completes.



5. Click close after the installation is successful.



6. After the installation for **Windows 7** Operating System click on **HI Hindi (India)** from Language tool to enable the Hindi Unicode input. For **Windows 10** Operating System select **Hindi** from Language preference



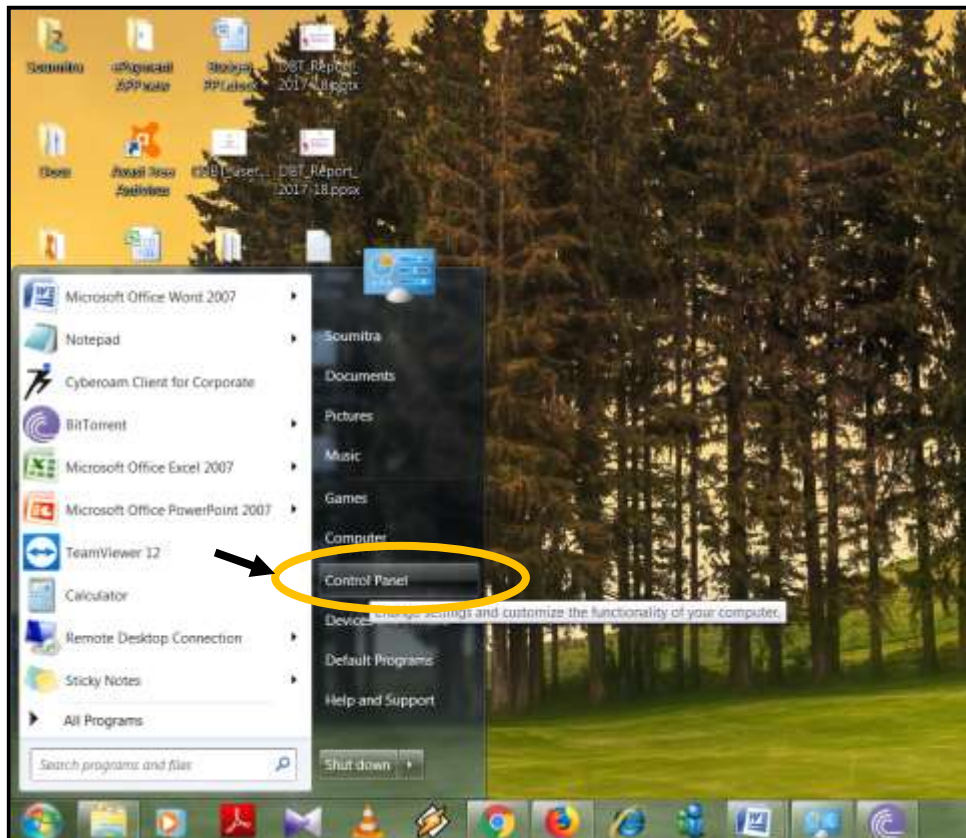
**Windows 7 Operating System**



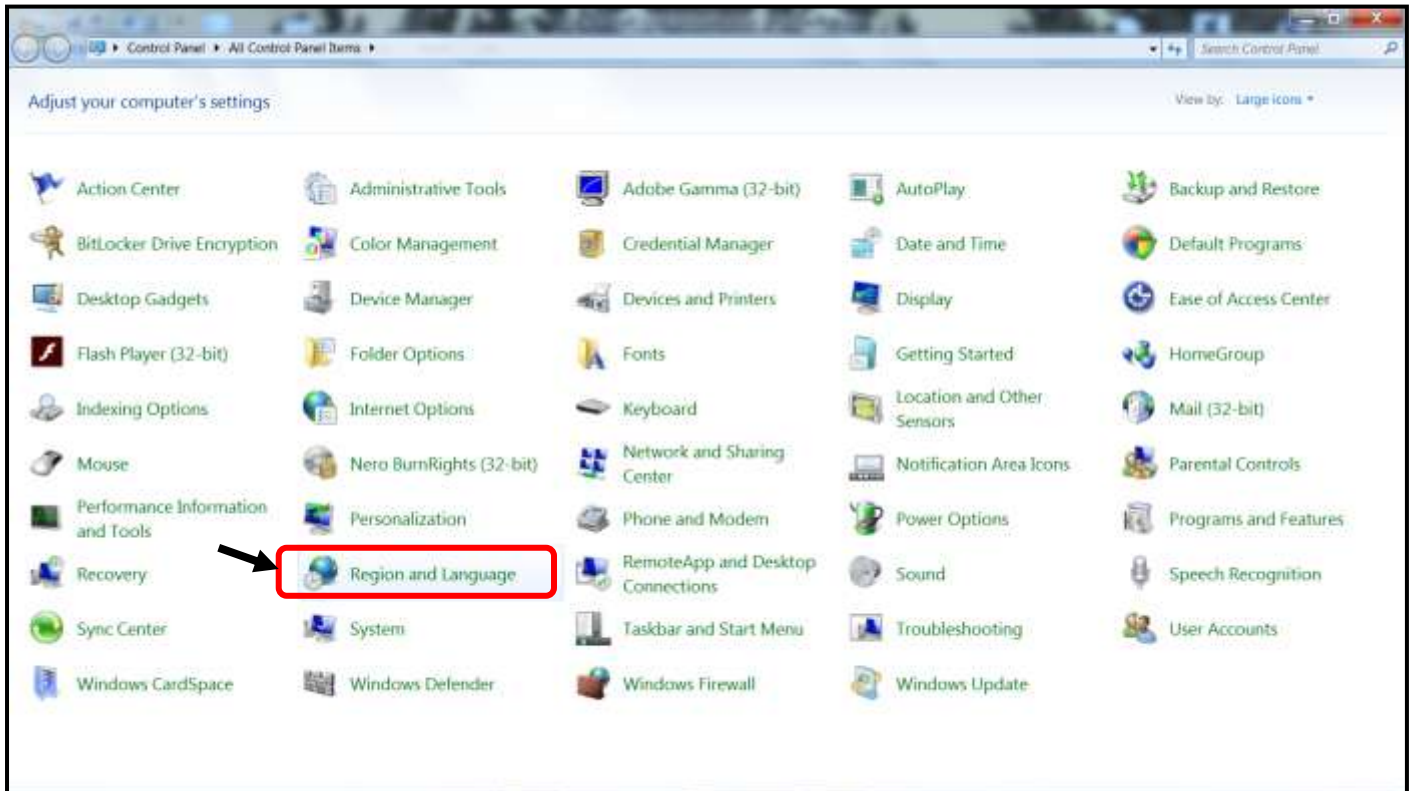
### Windows 10 Operating System

If Language toolbar is not enabled follow the following steps to **show the Language Bar on Windows 7**:

- a) Click Start, and then click Control Panel.



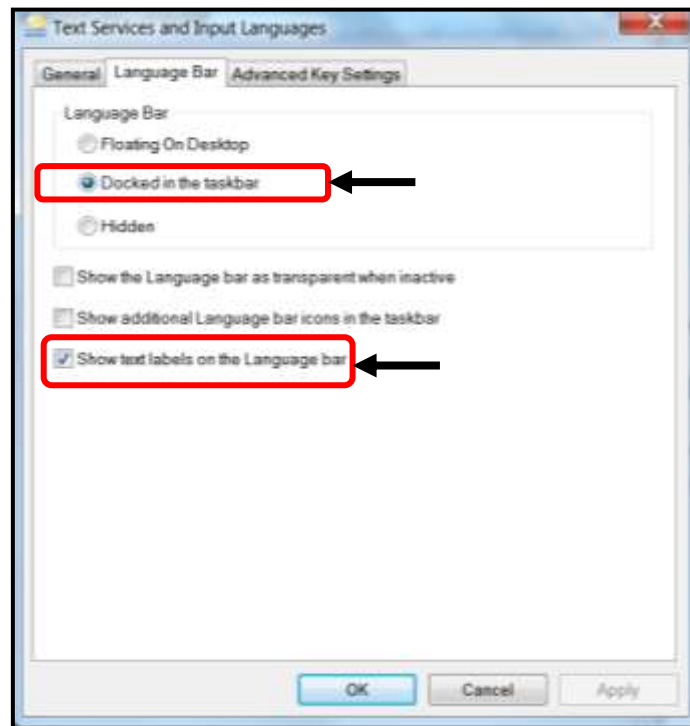
b) Click on Region & Language



c) Under, Region and Language window click Change keyboard.



- d) In the Text Services and Input Languages dialog box, click the **Language Bar** tab. Then select *Docked in the Taskbar* Option and check on the *Show Text Labels on the Language bar*.



7. After enabling the Unicode tool for any text you type Hindi options will be automatically translated shown.

